



O'Keeffe PTG Meeting - Minutes

Wednesday May 6th from 6-7:30pm

Via Zoom - please email us for the zoom link

Email: okeeffeptg@gmail.com Web: www.okeeffeptg.com

All O'Keeffe families and staff are welcome at the O'Keeffe PTG Meetings, and they are open to the public. Please note that **agenda items in bold** may be voted on. Have something you want on the agenda to discuss? Please let us know! You can be present to lead the discussion, or just bring up the topic, or even submit anonymously.

Welcome and introductions - 11 in attendance including 4 directors and 3 board members

Thank you shout outs - Chocolate Shoppe ice cream for giving us free ice cream for our future social events and coupons for 8th grade promotion gifts! We asked how much it would be and they offered to donate!

8th grade graduation recognition - Discussion about what we should do. Do a live/live stream/recorded event with slide show, speeches via video, student montage or video pieces to be played? Principal Dugas shared that plan is for something like this organized by homeroom with each student to have reading, quote, slide or memory. Families can select which pieces they want to watch and will be able to share with friends and family. (Don't have to watch all the students to find theirs, can narrow down by homeroom).

- There is no way to replicate the breakfast/dinner/dance. Thought of having a stage at O'Keeffe for students to walk and take photos, but decided it would be unwise as it would attract crowds and encourage the breakdown of distancing.

- Suggestions: Encourage students to share photos/posts of: themselves dressed up like they would for that day, things they have been doing during Safer-at-home like baking - could even have turn that into a contest. Maybe provide memento picture frames for each student? Teacher Jill Cohan is working on a t-shirt designed by 8th graders - this is an idea that came from the students.

- Comment that asking students to submit a photo taken during this time can be hardship considering salons are not open, limited resources, and recognizing that many families and students are really struggling during this time. If we ask for something from the students - would this be a burden on them? Their family? What if we portraits instead - have a couple photographers visit students and families and do porch pictures?

- Yard signs? Cost and consideration for students who don't have a yard. (approx \$5.20 each) Window signs could be more economical and easy to display. *Update* - Teacher Jill Cohan is having 8th graders design the sign and Nina will get them printed.

Question - what does staff see as a recommendation of what the PTG can do? Answer - Something that celebrates our students without their having to do anything. Anything else will be a burden.

Principal Dugas noted that the district is just starting to work on how to get students their personal belongings from school and that we can hope to piggyback off of that. There will be yearbooks, promotion certificates, and time capsules (that students put together in 6th grade) to be handed out to each 8th grader.

T-shirt idea is from students. Consideration that students won't wear the shirt for many reasons but including that they will be beyond middle school shortly. Comment that idea is through the staff and from the students, so have to allow that they know better than us. Idea to have design reflect the pandemic and students' experience. Maybe a bandanna as a nod to masks?

Secretary - request to have a motion and vote to allocate graduation celebration funds towards whatever events/momentos/souvenirs that the PTG decides is best for this year. Passed by all present.

Other promotion ideas/events? Should send out email and continue discussion on that.

Gardens - need volunteers to weed and mulch if we can get some donated. Volunteers are welcome to work at



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any time, just MMSD calls for no kids or groups and social distancing.

Teacher appreciation - is this week and we are halfway through it already. We have \$600 budgeted. #500 from Heartland Credit Union is available to use for a meal or at our discretion. Gift cards for coffee or local restaurants? 65 staff members. Comment that staff may not want to go out right now. Would we prefer to wait and hope to provide a meal in the fall instead? (Principal Dugas noted that staff morale is good and they are feeling appreciated) Decision to promote posts of appreciation this next week and defer to fall for more.

- How do we acknowledge and appreciate staff that is leaving at the end of the year? Nicole Richter, Laurie Paulson, Marianne Olson, Jamie Domini)

Budget considerations for 2020/2021 - funds for next year - what money have we raised for this next year? How can we fundraise from here? Where does this put our budget and what changes for the remainder of this year should we make as a result? Considerations for next year? The treasurer sent a summary email after the meeting with this info. It is copied below.

Incoming 6th Grade outreach - what is O'Keeffe plan, how does PTG get in touch? No in-person orientations this year. O'Keeffe is planning for bi-weekly communications and available resources through the website. Request PTG info to be included there. Should we update website popup from Arts and Words to inviting incoming families to join?

O'Keeffe wear - Comment that incoming students will want this and how can we move ahead? Printer has always been very generous with time for paying the bill to allow us to use our income from the shirts instead of fronting the funds. Is this still an option? How can we deal with no in person gatherings? Offer presales and online sales? Porch pickups with time slots? Delivery if needed? Set up page on web site to include what is offered and order forms? When should we try to have this done by? Summer? Start of school?

Treasurer's Update: Here's our status with the [PTG Budget](#) as of May 6th's numbers. It assumes no one will be submitting any additional receipts for reimbursement, including expenses for line items with remaining funds such as principal's discretionary funds, portrait art in the hallways funds, culture and climate funds and teacher appreciation funds. However, it DOES assume that we will spend \$1,200 on 8th grade promotion.

I tried to make it as simple as possible – please ask for clarification if need be.

<u>Item</u>	<u>Amount</u>
2019-2020 Remaining Funds	\$2,222.86
2019-2020 Actual Income	\$3,215.33
2020-2021 Projected Budget	\$5,438.19

We raised \$3,215.33 this year – this is \$4,304.67 short of our goal. However, our projected expenses have also been impacted by COVID-19. Assuming we spend \$1,200 on 8th grade promotion, we will have spent \$5,915.75, leaving us with \$1,829.25 to rollover into next year. We also have \$393.61 remaining in our coffers. This comes to a grand total of \$2,222.86.

If all things remain the same, we will start the 2020-2021 school year with a budget of \$5,438.19. To put this in perspective, we started 2019-2020 with a budget of \$8,138.61 which is a difference



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of \$2,700.42.